

UTRGV COMMUNICATION STUDIES

Leadership Communication 4336.10
Term: Fall 2017
Tuesday 4:40-7:10 BSABH 2.112
Office location: Brownsville Main 1.210 E

Instructor Name: Nikkie Hodgson, Ph.D.
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Office hours: Tuesday's 1-4:30 and by appt.

Textbook and/or Resource Material

Textbook1: The Servant Leader, Robert K. Greenleaf, ISBN-13: 978-0982201220

Textbook 2: On Leadership, HBR's ten must reads on leadership. Harvard Business School Publishing Corporation, 2011, ISBN 978-1-4221-5797-8

Textbook3: The 7 Habits of Highly Effective People, Stephen Covey, ISBN-13: 978-00-71414-968

Workbook: The 7 Habits of Highly Effective People, Personal Workbook, Stephen Covey, ISBN-13: 978-0743250979

Course Description and Prerequisites

In this course theoretical models used to identify different leadership styles employed in organizations are studied. The various leadership styles and their associated communicative behaviors are closely examined

Learning Objectives/Outcomes for the Course

1. To help students develop a basic understanding of the organizational communication principles of leadership and conflict management.
2. To help students develop an increased awareness and/or sensitivity of their own leadership communication and their communication in conflict situations.
3. To provide students with a historical and theoretical perspective of leadership.
4. To help students develop critical thinking skills through the use of class exercises, case studies and class discussion.
5. To provide students with the opportunity for self-assessment in the area of leadership.

Grading Policies: UTRGV grading policy is to use straight letter grades (A, B, C, D, or F).

Course Requirements:

Course Requirements	Points
1. Motivation Score (attendance and participation)	50
2. Classroom Activities: 2 (50 points each)	100
3. Paper/Scholarly Journals	
Mid-Term Paper #1 (Leadership Team)	100
Final Paper #2 (Leadership Individual)	100
4. Oral Chapter Presentation (Book Presentations—50 points each) The Servant Leader, On Leadership and Seven Habits of Highly Effective People	150
Total Points	500

Grades will be distributed in the following manner:

450 – 500 = A; 400 – 449 = B; 350 – 399 = C; 300 – 349 = D; and 000 – 299 = F

Motivation Score. Good attendance contributes to a positive learning environment, and you can't do your best in this course if you do not attend regularly. There are many things to be learned on a weekly basis that are not measured directly on the tests. Since we know your objective is to increase your learning, our assumption is that you will attend class. It is your responsibility to get the information covered in the classes missed. You will receive a grade for your motivation based on the number of absences accrued. No distinction is made between an "excused" and "unexcused" absence. Non-attendance of class counts as an absence, regardless of the reason (i.e., illness, work, emergencies, car trouble, pet crises, etc.). The motivation score you earn is based on the following: 0 absences = 55, 1 absence = 50, 2 absences = 40, 3 absences = 30, 4 absences = 20, 5 absences = 10. If you miss 5 or more class periods you will be encouraged to drop the course, or you may initiate a "drop" from the course.

UTRGV's attendance policy excuses students from attending class if they are participating in officially sponsored university activities, such as athletics; for observance of religious holy days; or for military service. Students should contact the instructor in advance of the excused absence and arrange to make up missed work or examinations

Note: Attending class means being **punctual**. *Punctuality is defined as being no more than five minutes late at the beginning of class and remaining until the class is officially dismissed. It is your responsibility to sign the attendance sheet each day. If you do not sign in (for whatever reason) you will be considered absent.*

Classroom Activities: The activities are intended to get you to synthesize, evaluate, and extend your knowledge and understanding of the materials you have read. To receive credit for class participation, you must provide a personal response to the questions or activities. Please note that both quantity and quality are important when completing this assignment.

Paper and Scholarly reviews: Both quantity and quality are important when completing this assignment. All papers should be typed, double-spaced, 12 font, Times New Roman. Please follow APA Style.

Oral Presentations. You will develop, organize, and deliver (book, workbook and assigned leadership topics) presentations. If you are absent or leave before all the presentations are given you will lose 100% of your presentation grade. Missed presentations cannot be made up. The total presentation points are worth 150 points. Students cannot make up missed presentations. Please only use PowerPoint. Follow proper public speaking format (Intro. slide, body, conclusion, references, etc)

Course Requirements, Policies. and Assumptions

Class Behavior. Any disruptive behavior will be considered grounds for being dropped from the class. Cell phone use of any kind will not be tolerated, especially text messaging, answering the phone in class, etc. If your cell phone rings, beeps, or is otherwise disruptive this will be considered grounds for potential dismissal from the class. If there is an emergency situation requiring you to answer your phone in class, please let the instructor know ahead of time.

Completion of Assignments. It is assumed that you will turn your assignments in on time. All written assignments are due at the beginning of class on the due date.

Note: No late work will be accepted.

Writing Policy. All written work must be typed, double-spaced and meet the criteria for college-level writing. The journal answers and presentation outline should not only meet the criteria specified in the assignment descriptions but also be coherent, organized, and grammatically correct. Please utilize the writing center. Do not turn in a paper or outline that has not been reviewed by someone else other than yourself. Ask the writing center, friends, or family members to check for punctuation, spelling, grammar, organization, and overall clarity of the paper or outline.

UTRGV Policy Statements

STUDENTS WITH DISABILITIES: If you have a documented disability (physical, psychological, learning, or other disability which affects your academic performance) and would like to receive academic accommodations, please inform your instructor and contact Student Accessibility Services to schedule an appointment to initiate services. It is recommended that you schedule an appointment with Student Accessibility Services before classes start. However, accommodations can be provided at any time. **Brownsville Campus:** Student Accessibility Services is located in Cortez Hall Room 129 and can be contacted by phone at (956) 882-7374 (Voice) or via email at ability@utrgv.edu. **Edinburg Campus:** Student Accessibility Services is located in 108 University Center and can be contacted by phone at (956) 665-7005 (Voice), (956) 665-3840 (Fax), or via email at ability@utrgv.edu.

MANDATORY COURSE EVALUATION PERIOD: Students are required to complete an ONLINE evaluation of this course, accessed through your UTRGV account (<https://my.utrgv.edu/home>); you will be contacted through email with further instructions. Students who complete their evaluations will have priority access to their grades.

ATTENDANCE: Students are expected to attend all scheduled classes and may be dropped from the course for excessive absences. UTRGV's attendance policy excuses students from attending class if they are participating in officially sponsored university activities, such as athletics; for observance of religious holy days; or for military service. Students should contact the instructor in advance of the excused absence and arrange to make up missed work or examinations.

SCHOLASTIC INTEGRITY: As members of a community dedicated to Honesty, Integrity and Respect, students are reminded that those who engage in scholastic dishonesty are subject to disciplinary penalties, including the possibility of failure in the course and expulsion from the University. Scholastic dishonesty includes but is not limited to: cheating, plagiarism, and collusion; submission for credit of any work or materials that are attributable in whole or in part to another person; taking an examination for another person; any act designed to give unfair advantage to a student; or the attempt to commit such acts. Since scholastic dishonesty harms the individual, all students and the integrity of the University, policies on scholastic dishonesty will be strictly enforced (Board of Regents Rules and Regulations and UTRGV Academic Integrity Guidelines). All scholastic dishonesty incidents will be reported to the Dean of Students.

SEXUAL HARASSMENT, DISCRIMINATION, and VIOLENCE: In accordance with UT System regulations, your instructor is a "responsible employee" for reporting purposes under Title IX regulations and so must report any instance, occurring during a student's time in college, of sexual assault, stalking, dating violence, domestic violence, or sexual harassment about which she/he becomes aware during this course through writing, discussion, or personal disclosure. More information can be found at www.utrgv.edu/equity, including confidential resources available on campus. The faculty and staff of UTRGV actively strive to provide a learning, working, and living environment that promotes personal integrity, civility, and mutual respect in an environment free from sexual misconduct and discrimination.

COURSE DROPS: According to UTRGV policy, students may drop any class without penalty earning a grade of DR until the official drop date. Following that date, students must be assigned a letter grade and can no longer drop the class. Students considering dropping the class should be aware of the "3-peat rule" and the "6-drop" rule so they can recognize how dropped classes may affect their academic success. The 6-drop rule refers to Texas law that dictates that undergraduate students may not drop more than six courses during their undergraduate career.

Courses dropped at other Texas public higher education institutions will count toward the six-course drop limit. The 3-peat rule refers to additional fees charged to students who take the same class for the third time.