Welcome to Introduction to Sociology
Online Course

Instructor: Arlett Lomelí, PhD

Contact Instructor:
Office: Brownsville: Main 1.438
Office Hours: Online Blackboard IM: Wednesdays from 1-4pm
In Person at Brownsville office: Email to schedule an appointment.
Phone: (956) 882-7112
Email: Arlett.lomeli@utrgv.edu
Note: Students are to email using only their UTRGV account and follow email guidelines on pg. 8.
*Policy on grades by email on pg. 8.
Response Time: 3pm M-F. Weekends within 24 hours unless announced within Blackboard or through email.

Course Description:
This course will introduce students to the study of society, focusing on the use and critique of the main sociological theories and techniques used to investigate the human condition. We will examine social institutions, processes, and practices across a range of social structures, cultures, and historical periods. No Prerequisite.

Required Textbook:

THE CB Core Student Learning Objectives: SOCI 1301 Introduction to Sociology addresses the four Core Objectives required of core courses for the Foundational Component Area of Social and Behavioral Sciences: critical thinking skills (CT), communication skills (COMM), empirical and quantitative skills (EQS) and social responsibility (SR). CT: Students in this course will demonstrate comprehension of a variety of sociology texts and other information sources by analyzing and evaluating the logic, validity, and relevance of the information in them to solve challenging problems, to arrive at well-reasoned conclusions, and to develop and explore new sociological questions. COMM: Students in this course will demonstrate the ability to adapt their communications to a particular context, audience, and purpose using language and sources appropriate to the discipline of sociology and/or communication task. EQS: Students will be able to make and communication informed conclusions and predictions based on the interpretation, manipulation, and analysis of empirical and quantitative data. SR: Students will recognize and describe cultural diversity, the role of civic engagement in society, and the link between ethics and behavior.

Course Learning Objectives: This course’s objective is to teach students about the different aspects of Sociology so they may understand, study, and implement them in their daily lives through analytical and critical thinking practiced within the readings and assignments. Critiques of sociological theories and methods require knowledge and use of empirical and quantitative skills, which are an integral part of the analytic process involved in understanding human behavior from a sociological perspective. Furthermore, students will be taught to communicate and collaborate effectively with fellow classmates in discussions and presentations, to recognize cultural diversity, inequality, and racial issues in society, and to become aware of the importance of ethical decision-making and its consequences for society.
Welcome to Introduction to Sociology! My name is Dr. Arlett Lomelí. You may call me Dr. Lomelí or Professor Lomelí. If you are wondering how to pronounce my last name… it is Lo-meh-lee. My pronouns are she, her, and hers. I will be your instructor, guide, and facilitator for this fully online course. I'm happy to be part of your journey and work with you to successfully complete this online course. More about me can be found on Blackboard About Your Professor tab within the course. Please note I am a Safe Zone Ally.

What is my teaching philosophy?
My teaching philosophy reflects my beliefs in students' abilities to change. Students with each course experience a reaction, a change, a new set of ideologies and theories. My goal as an instructor is to provide you with the sociological imagination, the tools of research and the possibility of reach. The sociological imagination fills you with a set of life-long skills to view and understand the other. In every area of life we could only hope these skills are used. Sociology is needed to provide just political legislation, equal treatment of communities and their members, and humility and love in the way we interact with one another. It is the understanding and the learned contextual reality of the other that you may take away the underlying root cause of inequality. By understanding this, you can propose and create a solution for change.

How is my teaching philosophy incorporated into the course?
My teaching philosophy is reflected in the readings and assignments required for the course. Each element builds on each other. Much the way sociological terms build concepts and theories, you will see how your daily lives hold the many analyzed sociological concepts, theories, and terms. You’ll learn how to analyze different aspects of local traditions and evaluate your role in its continued inheritance or change. In this course, you will also be introduced to different topics, events or situations of the area and help to find creative and applied solutions.

What do you need to bring on this journey?
You will require a great deal of time management and self-motivation, but also an open mind to explore the sociological imagination. We will learn about sociological imagination throughout the course. However, let’s discuss what I mean about time management and self-motivation. Time management is crucial in this course. Each week you are expected to login on each Monday and Wednesday to review what will occur during the week, check due dates provided, and make contact with your group members to make plans on group assignments. Usually you have from Monday at 8 am until Sunday before midnight to complete your work for the week. You will need to review the weekly items to plan for successful completion. You will need to build on your self-motivation, as online courses require your presence and consistent attention. Don’t be discouraged if you are not sure what to do, please send me an email and we will figure it out together.

How can I be a great active learner in the course?
You should strive to be an active learner. As an active learner in this course, you are responsible for reading the textbook chapter assigned, the additional reading, and watch the videos provided in Tegrity Classes and/or within the Blackboard week. Each week, I will post all the items you will need to review. The chapter learning objectives act as your study guide for the chapter. It would be a great tool if you review each item with your learning objectives as your guide. Building on your chapter with the additional readings and videos. This helps put all the information together so you are prepared for quizzes and exams. Keep in mind, the final is comprehensive, so by doing this for each chapter, you will have all the items needed to do well on your final. Moreover, each assignment will take into account particular learning objectives for the respective chapters and allow students to use sociological methods, theories, and terms to complete them. If you want to be a great active learner, you can review the suggested sources for each chapter I provide in the Tegrity Classes lecture or within the Blackboard week. Along with contacting me if you have any questions or concerns as you complete each step of the course. Remember, active learners’ goals are to focus on learning, but also exploring in-depth about a topic or subject within and outside the classroom. If you are interested in learning more about a particular topic, you can email me for suggested readings. Expected time commitment for the week is 8 hrs.
What am I graded on?

4 Exams, 10 Quizzes, and 5 Assignments

Exams: 400 points
(100 each) For this course you will have four exams, which includes a final. Respondus Needed (Pg.6 for details).

What type of questions?
All four exams may consist of multiple choice, true or false, and/or short essay questions.

What do they cover?
Material tested will include assigned textbook readings, articles, lecture, and videos shown/assigned.

Is there only one day to take the exam?
No, students will have from Monday at 8 am until Sunday before midnight to take their exam. Students pick the best day out of the week. Then, they will have 45 to 60 minutes to complete the exam on their selected day. The final will differ, review schedule. Make sure to mark these dates on your calendar.

Note: Exams are timed. Once you begin, you must complete them within the time frame. Limited reopens with a deduction of 10 points upon approval.

Are their make-up exams?
Yes, but there will be limitations as to the circumstances. It must be due to a university-approved absence, provide proof, and if possible contact the professor before the exam time period or the week after the exam. If there are extenuating circumstances preventing a student from being able to take the exam, please inform the professor as soon as possible. Note: Non-excused absences will result in a zero.

Quizzes 100 points (10 each)
There will be 10 quizzes (multiple choice and/or true or false). They will cover assigned readings. Quizzes are posted each scheduled Monday within the Blackboard My Weeks. They must be completed by their respective Sundays before midnight. Missed quizzes without University-excused absence will result in a zero. Respondus Needed (Pg.6 for details).

Assignments 100 points
(Breakdown of total points below)
Note: Learning Objectives, Instructions, Rubrics, and How to Videos will be provided for each assignment within Blackboard My Weeks (Assignments graded within 1 week of deadline and posted in Blackboard My Grades tab).

A. Group Assignments (3 total= 70 total points) Note: Require participation from all group members. Those students NOT participating will earn a ZERO for the assignment. No late work. Late = Zero.

1. Creating Group
2. Visual Representation
3. Gender and Tradition

B. Individual Assignments (2 total = 30 total points). No late work. Late = Zero.

1. Introductions
2. Analytical Activity

How do I earn my grade?

<table>
<thead>
<tr>
<th>Type</th>
<th>Total #</th>
<th>Total pts (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exams</td>
<td>4</td>
<td>400 (50%)</td>
</tr>
<tr>
<td>Assignments</td>
<td>5</td>
<td>100 (25%)</td>
</tr>
<tr>
<td>Quizzes</td>
<td>10</td>
<td>100 (25%)</td>
</tr>
<tr>
<td>Totals</td>
<td>19</td>
<td>600 (100%)</td>
</tr>
</tbody>
</table>

Are the grades rounded up?
I do NOT round up on points earned. For example, if you have an 89.9, you will have earned a B in my course.

Where are my grades? How do I calculate my grade?
All grades posted within Blackboard My Grades tab. How to calculate your grade Tegrity Classes video posted after first exam.

Letter Grade:
A: 90-100
B: 80-89
C: 70-79
D: 60-69
F: 0-59

Incompletes: Having an incomplete affects your future courses and places a damper on your future plans. There are extremely limited circumstances in which an incomplete could be given. * Doing poorly in the class is NOT an acceptable reason for petitioning an incomplete.
This course requires online group activities. By establishing a schedule for the team, this will help facilitate time management. In terms of self-motivation, students must be active participants in this course to be successful. This means reviewing what needs to be done for the week, making a schedule to complete them by the due date, collaborating with group members to complete group assignments, reading the textbook chapter throughout the week along with assigned additional readings, and reviewing announcements for any changes, extensions, opportunities, and community events throughout the Rio Grande Valley.

Why group assignments throughout the course?
There are two reasons. The first, UTRGV now requires core courses to conduct group assignments and second, it helps students build networks, keep up with assignments (quizzes and exams too), and become part of the new workforce that is able to collaborate online. As many of you may know, many companies are no longer holding meetings, collaborations or presentations in person. It is important to have developed the skill to not only create an effective team, but in how to communicate respectfully with a diverse network of individuals who have and may never meet in person.

How do we create our groups?
There is a process to creating groups. I am well aware forming reliable groups does not happen over night. Creating an effective and respectful group environment starts with group members. Your first assignment will be to introduce yourself to the course. Based on responses to question about groups and availability, you and your classmates will decide who will enroll into each online group. Then, the first group activity will be to discuss how group assignments will be completed. It will include what to do if a group member is unable to participate, how to resolve group conflicts, reflecting on what the group did that worked and creating a plan to address what did not. These starting assignments will help facilitate creating your group culture and structure. These individual and group assignments will help you to actively participate in implementing various sociological theories and terms. Once the group has been established, you will begin to participate in applying chapter theories and terms to scholarly works such as book chapters or journal articles, along with your personal experience. This helps connect all three important resources in the study of sociology.

What will each assignment look like?
Assignments will vary to allow each one of you the opportunity to show their growth as scholars and active participants in sociological theories, terms, and methods. How is this done? Well, individual assignments allow you to practice working on your scholarly skills. They will include analyzing current and classic academic journal articles or chapters. Along with analyzing, you will build arguments with academic resources and be able to cite your work. Within the group assignment, you will be able to practice these skills and strengthen the way you respectfully discuss each source with other students.

Where can I find out more about my assignments and their rubrics?
In Blackboard, each week, you will find the assignment posted along with the rubric. Within Tegrity Classes, I will also have a video posted about the assignment instructions. In particular these videos, include where to find the assignment, where to post, any important items I want to make clear, and tips on how to complete the assignment (whether it be an individual or group assignment). It is always important to review the assignment and rubric first in the week and then view the video for guidance. If after completing these steps you have any questions, please feel free to email me. Keep in mind; group and individual assignments may have a 1-week or 2-week deadline. Be sure to review deadline dates within the respective Blackboard week’s Deliverables section to plan accordingly.

Do we have to meet in person? How do we communicate?
Groups will meet ONLINE ONLY. Please let me know if a group member(s) ask you to meet in person. You do not have to share your personal information. Within Blackboard IM, there is a group chat feature that allows students to communicate through typing, video chat, the ability to share their screens and use a drawing board for brainstorming. When groups are created, I will post a How to video within Blackboard Tegrity Classes.
What will you need to access and participate in class?

**Computer Hardware**
To participate in this online course, you should have easy access to a computer less than 5-years old with high-speed internet connection via cable modem, LAN or DSL. To ensure you are using a supported browser and have required plug-ins please refer to Supported Browsers, Plugins & Operating Systems for Blackboard Learn from Blackboards resource page.

**Student Technical Skills**
You are expected to be proficient with installing and using basic computer applications and have the ability to send and receive email attachments.

**Software**
- Mozilla's Firefox (latest version; Macintosh (Mac) or Windows)
- Google Chrome (latest version; Mac or Windows)
  - Tegrity Classes may not work with this browser
- Adobe's Flash Player & Reader plug in (latest version)
- Apple's QuickTime plug in (latest version)
- A free download is available at Microsoft Office
- Virus Protection
- Microsoft Office
- Respondus LockDown Browser

**Technical Assistance**
If you need technical assistance at any time during the course or to report a problem with Blackboard you can:
- Visit the Blackboard Student Help Site
- Submit a Blackboard Help Ticket
- Help Contact Information (UTRGV’s Blackboard Support):
  - **Brownsville**
    - Location: Rusteberg Hall
    - Room: 108
    - Phone: (956) 882-6792
    - Times: M-F: 7:30 am - 6 pm
  - **Edinburg**
    - Location: Education Complex
    - Room: 2.202
    - Phone: (956) 665-5327
    - Times: M-F: 7:30 am - 6 pm
    - Email: coltt@utrgv.edu

**Advice:** While I do provide a how to video on navigating the course, you can learn more about and practice Blackboard skills to facilitate your experience in this and other online courses by clicking the link below:

https://www.youtube.com/playlist?list=PLontYaReEU1seUE3ACG3sEc3zR7Br7URU

**Course Structure:**
This course will be delivered entirely online through the course management system Blackboard Learn. You will use your UTRGV account to login to the course from the My UTRGV site and under applications click on Blackboard Learn.

The course has a 16-week structure. Each Monday at 8am, you will gain access to the week and it will be closed on Sunday at 11:59pm. You will find within each week, a list of items you must complete, learning objectives for the chapter, and when items are due. You can find lectures in Tegrity Classes. Exams, assignments, and quizzes will be posted within their respective weeks.

**Note:** Most materials used in conjunction with the course are subject to copyright protection.

**Late Work Policy:**
Be sure to pay close attention to deadlines and locations of where items are to be submitted—there will be no make-up assignments or quizzes, or late work accepted without a serious and compelling reason and instructor approval. If you have missed an exam, quiz or assignment and do not have a university-approved excuse for the weeklong time period, you will have earned a zero.
Online Classroom Conduct:
- Students are to contribute to online discussions and group assignments.
- Student’s contribution should reflect knowledge about the week’s assigned reading.
- Students must express researched answers vs. opinions.
- The classroom is a place where students can express a diversity of viewpoints, but each individual’s viewpoint should be expressed respectfully and involve no personal attacks.
- You can challenge the views of others, but you must be prepared to present credible evidence, and see how that evidence compares to evidence supporting the other person’s views.

Note: Complete Netiquette guide and a list of Communication Skills on Blackboard Syllabus tab.

Extra Credit:
There will be 2 extra credit opportunities offered throughout the semester for the entire course. Must be submitted on time and in correct location to earn possible extra credit points.

Lectures:
The lectures will be based partially on selected sections of the assigned reading material and additional material that was not assigned. It is your responsibility to make sure you read all assigned material whether they are discussed in class or not because the information may be tested in the exams. I will also have videos posted of academic lectures from prominent scholars in particular areas of study within sociology. These will be treated as guest lectures. The information may appear in exams. Note: Lecture power points will NOT be provided to students outside of the recorded format.

Course Drops:
According to UTRGV policy, students may drop any class without penalty earning a grade of DR until the official drop date. Following that date, students must be assigned a letter grade and can no longer drop the class. Students considering dropping the class should be aware of the “3-peat rule” and the “6-drop” rule so they can recognize how dropped classes may affect their academic success. The 6-drop rule refers to Texas law that dictates that undergraduate students may not drop more than six courses during their undergraduate career. Courses dropped at other Texas public higher education institutions will count toward the six-course drop limit. The 3-peat rule refers to additional fees charged to students who take the same class for the third time.

Additional Readings:

*Note: These tentative readings will be provided during their respective Blackboard My Weeks as a PDF.

Respondus Needed for Quizzes and Exams:
All course exams and quizzes are proctored through the Respondus LockDown Browser. You are required to use this browser throughout the course. To download the latest version, click on the Student Support tab on your Blackboard home page. In the top right, you will see the Student resources section that contains both a Macintosh and a Windows download link for the Respondus LockDown Browser. For more information on proctoring through Respondus, please visit Respondusinc's Introduction to Respondus LockDown Browser for Students on Youtube.
STUDENTS WITH DISABILITIES:
Students with a documented disability (physical, psychological, learning, or other disability which affects academic performance) who would like to receive academic accommodations should contact Student Accessibility Services (SAS) as soon as possible to schedule an appointment to initiate services. Accommodations can be arranged through SAS at any time, but are not retroactive. Students who suffer a broken bone, severe injury or undergo surgery during the semester are eligible for temporary services.

Brownsville Campus: Student Accessibility Services is located in Cortez Hall Room 129 and can be contacted by phone at (956) 882-7374 (Voice) or via email at ability@utrgv.edu.

Edinburg Campus: Student Accessibility Services is located in 108 University Center and can be contacted by phone at (956) 665-7005 (Voice), (956) 665-3840 (Fax), or via email at ability@utrgv.edu.

MANDATORY COURSE EVALUATION PERIOD:
Students are required to complete an ONLINE evaluation of this course, accessed through your UTRGV account (http://my.utrgv.edu); you will be contacted through email with further instructions. Students who complete their evaluations will have priority access to their grades. Online evaluations will be available: Fall 2017 (full semester) Nov. 15 – Dec. 6.

ATTENDANCE:
Students are expected to attend all scheduled classes and may be dropped from the course for excessive absences. UTRGV’s attendance policy excuses students from attending class if they are participating in officially sponsored university activities, such as athletics; for observance of religious holy days; or for military service. Students should contact the instructor in advance of the excused absence and arrange to make up missed work or examinations. This online course requires you login to Blackboard 3 times a week.

SCHOLASTIC INTEGRITY:
As members of a community dedicated to Honesty, Integrity and Respect, students are reminded that those who engage in scholastic dishonesty are subject to disciplinary penalties, including the possibility of failure in the course and expulsion from the University. Scholastic dishonesty includes but is not limited to: cheating, plagiarism (including self-plagiarism), and collusion; submission for credit of any work or materials that are attributable in whole or in part to another person; taking an examination for another person; any act designed to give unfair advantage to a student; or the attempt to commit such acts. Since scholastic dishonesty harms the individual, all students and the integrity of the University, policies on scholastic dishonesty will be strictly enforced (Board of Regents Rules and Regulations and UTRGV Academic Integrity Guidelines). All scholastic dishonesty incidents will be reported to the Dean of Students.

SEXUAL HARASSMENT, DISCRIMINATION, and VIOLENCE:
In accordance with UT System regulations, your instructor is a “Responsible Employee” for reporting purposes under Title IX regulations and so must report any instance, occurring during a student’s time in college, of sexual assault, stalking, dating violence, domestic violence, or sexual harassment about which she/he becomes aware during this course through writing, discussion, or personal disclosure. More information can be found at: www.utrgv.edu/equity, including confidential resources available on campus. The faculty and staff of UTRGV actively strive to provide a learning, working, and living environment that promotes personal integrity, civility, and mutual respect that is free from sexual misconduct and discrimination.

Title IX Coordinator
(956) 665-2103
http://www.utrgv.edu/equity/services/title-ix/coordinator/index.htm

S.A.F.E. Place Mission
Regional Medical Center
(956) 323-9000

Sexual Assault and Domestic Violence Shelters
McAllen: (956) 630-4878
Weslaco: (956) 854-4355
Harlingen (301) 779-2100
Brownsville (956) 544-7412

OVAVP: Office for Victim Advocacy & Violence Prevention (956) 665-8287
http://www.utrgv.edu/ovavp/
Email Guidelines:
1. Must be from University email.
2. Subject Line: Course Number: Section / Purpose of email (Question: Assignment 2).
3. Greeting: Hello Dr. Lomeli,
4. No texting style messages.
5. Be Respectful.
6. Sincerely, or Respectfully, Student’s name

*I will review and reply to emails from M-F at 3 pm. During the weekends within 24 hours unless announced within Blackboard Announcements or by email.

EMAIL and GRADES:
As per UTRGV policy, professors are only able to discuss grades through the Blackboard course email or in person. No exceptions.

Additional Resources for Students

Title IX Coordinator Cont’d
Director: Office of Institutional Equity
Office of the President: ESSBL 3.101
(956) 665-2452

Deputy Coordinator: Students Assoc.
VP/Dean of Students,
Office of the Dean of Students-
Brownsville: Cortez 205
Phone: (956) 882-5140
Edinburg: University Center 323
(956) 665-2260

UTRGV Student Food Pantry:
http://www.utrgv.edu/foodpantry/index.htm
Edinburg: University Center 114
Phone: (956) 665-3663
Brownsville: Cortez Hall 239
Phone: (956) 882-7126
Foodpantry@utrgv.edu
To enroll: submit online registration form:
http://www.utrgv.edu/foodpantry/enroll/index.htm
or stop by in person.

Counseling Center:
http://www.utrgv.edu/counseling/

Edinburg:
University Center 109
Phone: (956) 665-2574

Brownsville:
Cortez Hall 237
Phone: (956) 882-3696
counseling@utrgv.edu

Collegiate Recovery Program (CRP):
Phone: (956) 665-2674

Student Involvement:
http://www.utrgv.edu/involvement/index.htm

Brownsville:
Student Union 1.28
Phone: (956) 882-5111

Edinburg:
University Center 205
Phone: (956) 665-2660

LGBTQIA+ Resources:
Office of Student Involvement
Brownsville: (956) 882-5111
Student Union 1.28

Edinburg: (956) 665-2660

Intercultural Program Coordinator
University Center 205
(956) 665-8796

Alicia G. Morley
Director, Office of Institutional Equity
Phone: (956) 665-2103
Office of the President, ESSBL 6.101

GLBT National Hotline:
1-888-843-4564
Trevor Lifeline:
1-866-488-7386

Hidalgo County Sheriff’s Office:
Phone: (956) 383-8114
Victim Services Division:
https://www.tdcj.state.tx.us/divisions/vs/counties/hidalgo.html

Cameron County Sheriff’s Office:
Phone: (956) 554-6700
Victim Services Division:
https://www.tdcj.state.tx.us/divisions/vs/counties/cameron.html
## Tentative Course Schedule

<table>
<thead>
<tr>
<th>Week #: Dates</th>
<th>Readings to complete</th>
<th>Lecture</th>
<th>Assignment/Quiz/Exam</th>
</tr>
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<tbody>
<tr>
<td>1: 8/28-9/3 (*)</td>
<td>Chapter 1 / AR1</td>
<td>Intro to course</td>
<td>Quiz 1 (syllabus)/ Extra Credit 1</td>
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<td>2: 9/4-9/10 (*)</td>
<td>Chapter 1/ AR1</td>
<td>Chapter 1</td>
<td>Quiz 2/ Individual Assign 1</td>
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<td>3: 9/11-9/17 (*)</td>
<td>Chapter 2</td>
<td>Chapter 2</td>
<td>Quiz 3/Create Groups (Group Assign 1)</td>
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<td>4: 9/18-9/24 (*)</td>
<td>Chapter 3</td>
<td>Chapter 3</td>
<td>Quiz 4</td>
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<td>5: 9/25-10/1 (*)</td>
<td>Chapter 4</td>
<td>Chapter 4</td>
<td>Exam 1: 1-3 &amp; AR 1/ Group Assign 2</td>
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<td>6: 10/2-10/8</td>
<td>Chapter 5</td>
<td>Chapter 5</td>
<td>Quiz 5</td>
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<td>7: 10/9-10/15</td>
<td>Chapter 6/ AR2</td>
<td>Chapter 6</td>
<td>Quiz 6</td>
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<tr>
<td>8: 10/16-10/22</td>
<td>Chapter 7</td>
<td>Chapter 7</td>
<td>Exam 2: 4-6 &amp; AR 2</td>
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<td>9: 10/23-10/29</td>
<td>Chapter 8/AR3 &amp; AR6</td>
<td>Chapter 8</td>
<td>Quiz 7/ Group Assign 3</td>
</tr>
<tr>
<td>10: 10/30-11/5</td>
<td>Chapter 9/ AR4 &amp; A8</td>
<td>Chapter 9</td>
<td>Quiz 8/ Individual Assign 2</td>
</tr>
<tr>
<td>11: 11/6-11/12</td>
<td>Chapter 10</td>
<td>Chapter 10</td>
<td>Exam 3: 7-9 &amp; AR 3,4,6 &amp; 8</td>
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<td>Chapter 12/ AR5</td>
<td>Chapter 12</td>
<td>Quiz 9/ Extra Credit 2</td>
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<td>13: 11/20-11/26 (*)</td>
<td>Chapter 17/ AR7</td>
<td>Chapter 17</td>
<td>Quiz 10</td>
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<td>14: 11/27-12/3 (*)</td>
<td>Chapter 17/ AR7</td>
<td>Chapter 17</td>
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<tr>
<td>15: 12/4-12/7 (*)</td>
<td>Student Study Time</td>
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<tr>
<td><strong>15 &amp; 16: 12/8-12/12 (*)</strong></td>
<td><strong>Final</strong></td>
<td><strong>Chapters: 1-10, ARs &amp; Videos</strong></td>
<td><strong>Final: 12/08-12/12</strong></td>
</tr>
</tbody>
</table>

### Highlighted (*) Days in the Course week above:

- April 3 (Mon.) Registration Begins
- Aug. 23 (Wed.) Payment Due
- Aug. 25 (Fri.) Waitlist Ends
- Aug. 28 (Mon.) Last day to withdraw (drop all classes) and receive a 100% refund
- Aug. 31 (Thurs.) Last day to add a class or register for Fall classes
- Sept. 1 (Fri.) Last day to withdraw (drop all classes) and receive an 80% refund
- Sept. 4 (Mon.) Labor Day Holiday. No classes.
- Sept. 11 (Mon.) Last day to withdraw (drop all classes) and receive a 70% refund
- Sept. 13 (Wed.) Census Day *(last day to drop without it appearing on the transcript)*
- Sept. 18 (Mon.) Last day to withdraw (drop all classes) and receive a 50% refund
- Sept. 25 (Mon.) Last day to withdraw (drop all classes) and receive a 25% refund
- Nov. 15 (Wed.) Last day to drop a class (grade of DR) or withdraw (grade of W)
- Nov. 15 - Dec. 6 (Wed. – Wed.) Course evaluation
- Nov. 23 – Nov. 25 (Thurs. – Sat.) Thanksgiving Holiday. No classes.
- Dec. 7 (Thurs.) Study Day. No classes.
- Dec. 8 – Dec. 14 (Fri. – Thurs.) Final Exams
- Dec. 15 – Dec. 16 (Fri. – Sat.) Commencement Exercises
- Dec. 18 (Mon.) Grades Due at 3 p.m.

### Final Exam: The final will be available to complete from 12/08/17 (8 am) to 12/12/17 (11:59 pm). The final will consist of all material covered throughout the course.

*** I reserve the right to modify the schedule as deemed necessary. Check course on Blackboard each Monday to verify schedule and readings. Updates/changes will be posted in Blackboard Announcements.
Welcome to the course. Hope to meet you all soon.

Kind regards,

Dr. Lomelí