English 3362: English Grammar

Instructor: Dr. John Foreman  
Office: ELABS 231 (or virtually through email or Blackboard)  
Office Hours: MW 12:00-2:30 pm; additional times available by appointment  
Contact: john.foreman@utrgv.edu

English 3362-90L: English Grammar (online)  
This is a fully online course; we will not be meeting face to face as a class, though I will be happy to meet with you in person in my office hours in my office. There are also some face-to-face events that may be attended for extra credit. Your access to this course will be (almost) entirely through Blackboard. To access the course, go to https://my.utrgv.edu/home and log in with your UTRGV credentials. (Once logged in, click on Blackboard, and then you should find this course ENGL 3362-90L listed as one of your courses. Click on it. That will take you directly to the Course Materials folder, which is where the majority of your work for the class will be conducted.)

Within the Course Materials folder, you will find Folder 0 (Course Logistics and Overview START HERE). Click on it for the introductory course material. As you complete the course material, new material within a folder or new within the Course Material section will become available. New material appears at the top of a folder or at the top of Course Materials to make sure it is easy to find.

After Folder 0, course content will be presented in a series of 30 folders (1-30), which will all appear in the Course Materials section of Blackboard. As you complete material in one folder, a new folder will become available to you. Quizzes will open up outside of a particular folder since some may be repeated throughout the semester and to make them easy to find for review. Quizzes should be considered to be part of the preceding folder.

The course is designed for you to generally work at your own pace. There are suggested deadlines for most coursework and FIRM DEADLINES for exams (see below). There is a lot of material to cover, the same amount of material that we would cover in a regular face-to-face class. Each course content folder should average 4 or 5 hours of work (covering the 75-90 minutes of face-to-face lecture time plus 3 or so hours of homework that would occur within a regular face-to-face class meeting). As a result, if you do not make consistent progress on the course, you will quickly become overwhelmed and unable to complete everything by the exam deadline and end date of the course.

There are 14.5 weeks in the semester. So, you must cover two folders per week and complete Folder 30 with the final exam by the last day of the final exam period (Thursday, May 10).
With the exception of the first week when you should get through Folder 0, Folder 1, and Folder 2, I have generally recommended Tuesdays and Saturdays as your target dates for finishing your folders. For example, I recommend finishing Folder 3 by Tuesday, January 23rd and Folder 4 by Saturday, January 27. **However, the particular days don't really matter that much as long as you complete 2 folders per week.** If you need to occasionally delay completion of a folder until the following week that is generally acceptable. The only exception is with the Exams. Exams must be completed by the due date listed in the calendar and repeated below:

- Folder 13 Exam 1 is due by 11:59 pm on Tuesday, February 27, 2018 (available after Feb. 21).
- Folder 24 Exam 2 is due by 11:59 pm on Saturday April 14, 2018 (available after April 8).
- Folder 30 Exam 3 (the Final Exam) is due by 11:59 pm on Thursday, May 10 (available after May 2).

If you have not submitted all parts of an exam by the above listed due dates, you will receive a ZERO for the exam or part of the exam not submitted. If you have some documented emergency which prevents you from completing the exam on time, you must still complete it to continue to progress in the course, but you will not receive credit for the work. **The other exams will have their weight increased to make up for the missed exam.**

**You may work ahead.** If you want to put your nose to the grindstone and complete a folder per day, you could be done with the course by the middle of February. Again, course material keeps coming available as you complete earlier material. **The only exception are the exams, which become available only after the above listed dates.** However, if you are ready for the exam before that date, email me, and once I have caught up on grading, I will open the exam early for you. (I just want to do that to make sure you have a chance to have all your work graded and reviewed BEFORE attempting the exam.)

Quizzes will generally open up outside of a particular folder for two reasons:

- Some quizzes may be repeated throughout the semester; placing them outside a particular folder will allow you to easily find them.
- This will also enable you to find quizzes so that you may review them for tests.

For the purpose of due dates, quizzes count as part of the preceding folder. So, if you see a quiz after Folder 5, you should consider it as part of Folder 5 and to have the same due date as Folder 5.

You must complete material in the order it is presented to gain access to later course material. **You CANNOT skip ahead.** That means if you decide to not do anything for a few days or a week, you can’t just take a couple of zeros on some assignments and skip to the “current” assignment. You can’t do the material in Folder 10 unless you have done Folders 1-9. **Plan accordingly!**

This point is made above, but it bears repeating: there is some flexibility in the course (apart from exam due dates). If you do have to miss a day, you can make it up, but again, you
will not be able to recover from major procrastination. Conversely, you could go crazy on the course, and try to have it completed and out of the way well before the end of the semester. But whatever you do, pace yourself.

Of course, if some emergency or external event places you seriously behind, contact me and we can explore our options on how best to get you caught up or whether you need to consider an Incomplete for the course, drop it, etc.

**Contacting the professor**

If you have any questions about course logistics, course content, or other issues related to the class, please don’t hesitate to contact me. **Please contact me via e-mail (john.foreman@utrgv.edu)** for any and all questions. You are also of course welcome to visit me in person during my office hours (MW 12:30-3:00). During office hours, if I am not meeting with students in person, I will generally plan to be instantly accessible via email. Additionally, I will do my best to acknowledge any emails received during regular business hours (M-F 8-5 Central Time) the same day and will try to have an answer/resolution for you within 24 hours if possible. Email received outside those times may not be addressed until the following business day. For true emergencies (say new folders aren’t opening up), you may contact the Writing and Language Studies department to get a hold of me (at (956) 665-3441); you can also try sending me an email marked as urgent or high priority. If the issue is with Blackboard rather than with course content, contact COLTT ([http://www.utrgv.edu/online/getting-support/index.htm](http://www.utrgv.edu/online/getting-support/index.htm)).

If your course content question cannot be handled asynchronously, we can set up a time to communicate in real time via Blackboard Collaborate (available in the left-hand menu of your Blackboard course) or possibly via Skype, or even Google Drive (which allows real-time editing and chatting). Under special circumstances, we may be able to schedule a face-to-face meeting outside of regular office hours.

**Two Required Texts (additional reading may be posted to Blackboard):**

**TITLE:** Student's Introduction To English Grammar  
by Rodney Huddleston and Geoffrey K. Pullum  
**ISBN:** 05216-1288-8  
**Publisher:** Cambridge Univ Pr  
**Publish Date:** 14 March, 2005  
**List Price:** USD 39.99

The book is widely available new, used, and for rent and is available both in physical and electronic form. Everyone should have the book by the second week of class. The book is based on the 1,842-page Cambridge Grammar of the English Language, the premier grammar of English. **NOTE:** The bookstore has been known to make errors; make sure this is the book you get for the course.
TITLE: English 3362: English Grammar
by John Foreman
Type: Course Packet

This is a packet of notes and exercises that we will be using a lot. It has been posted to Blackboard. You can print it out from there or if you can easily get to McAllen, you may find it easiest to pick up a spiral bound copy from CopyZone, 4131 N. 10th St., McAllen, TX (at 10th and Nolana in the Barnes and Noble Shopping Center). They charge about $8 for it. The color of the cover may differ.

NOTE: Unfortunately, there is a lot of WRONG and/or incomplete discussions of English grammar out there on the web and in other books and published material. In addition, the analysis presented in our textbook and our course will differ from some traditional analyses offered elsewhere, including in other sections of English grammar; we will try to note these differences where possible. But, as a result, if you try to find answers to questions or additional information from sources other than our class materials and textbooks, you may end up misled or confused. You should tread cautiously if you attempt to use another source for our class. It could lead to incorrect answers on tests and quizzes and in your essays, for example. Below, I do give some of the good resources out there:

Optional resources that could be useful for you and that I recommend:

- **Merriam-Webster’s (Concise) Dictionary of English Usage**, a usage manual which is based on what accomplished authors actually do rather than on some crank’s prejudiced and uninformed opinion, which is what many usage manuals are based on.

- **Style: Lessons in Clarity and Grace**, a guidebook for writing clear prose. If you want to write clearly, this book is for you. Currently it is on its twelfth edition or so, but earlier edition going to the sixth or seventh are just as good (and cheaper!).

- **Language Log**, a blog about all things linguistic, including posts from your textbook author, Geoffrey Pullum. This covers a wide range of topics beyond English grammar, so while it is usually interesting, it is not always relevant. However, when issues of English grammar are discussed, they are informed and consistent with the analysis we will be following in this course.

- **Breaking the Rules**, another book with writing advice. The grammatical analysis in this book could be better and isn’t exactly what we follow in the course, but the author’s advice on writing and punctuation is pretty spot on.

Dictionaries: A good dictionary can be very useful for the course, but here you must be cautious. Most follow traditional grammar definitions of parts of speech, which in certain cases will differ with the analysis our textbook offers. So, I would use the dictionaries as a point of reference, but not necessarily as the final authority. Here are some good ones:
• *The Oxford English Dictionary* ([www.oed.com](http://www.oed.com)), THE dictionary of the English language. If you need to know about the history of a word, including literary quotations, this is the place to go. UTRGV has a subscription to it, so you can access it for free on campus. Off campus, you have to make sure to access it through our library website.

• *Longman’s Dictionary of Contemporary English* ([www.ldoceonline.com](http://www.ldoceonline.com)), a dictionary for English language learners. Though targeted at non-native speakers, it is often very useful for native speakers, too, including more accessible definitions and information on noun and verb subtypes.

• *Merriam-Webster’s* ([www.m-w.com](http://www.m-w.com)), another good dictionary, which is being revised and getting better and better. They have toyed with adopting the grammatical analysis of *The Cambridge Grammar of the English Language*, although they haven’t yet. Their website does include a pretty good video series on issues of English usage.

**Course Description:**
English 3362 provides a study of grammatical concepts with concentration on basic sentence structure, principles of punctuation, and functional grammar. It is designed to familiarize students with the fundamentals of English grammar, and to provide them with opportunities to analyze and construct English sentences of various internal patterns. The structure of sentences is highlighted as the roles of phrases and clauses within sentences are examined. The structure of individual words—the morphological system of English—is also amply surveyed. **Note that we may discuss all aspects of English grammar, including possibly taboo language.**

**Student Learning Outcomes and Instructional Goals for Advanced English Courses:**
1. Students will analyze and interpret a variety of texts and patterns of language, using a range of theoretical approaches and disciplinary modes of inquiry.
2. Students will demonstrate a broad and foundational knowledge of the traditions of American, British, Ethnic and/or World literatures by critically situating specific works of literature within these traditions.
3. Students will write coherently and demonstrate a consistent use of the conventions of a variety of genres, including, but not limited to, the academic essay.
4. Students will apply appropriate research methodologies, including appropriate use of electronic media, to understand and/or illuminate specific research questions about language and literature.
5. Students in certification tracks will demonstrate knowledge and skills in the areas of writing, literature, reading, oral communication, media literacy, and English language arts pedagogy.

**Specific Student Learning Outcomes and Instructional Goals for English Grammar:**
a. Students will be able to recognize the important grammatical properties associated with each part of speech category (and subcategory) and will be able to apply those properties to novel lexical items in order to determine and argue for their part of speech (and subcategory) label.
b. Students will be able to analyze the grammatical structure of canonical (basic) English clauses.
c. Students will be able to identify the grammatical functions of constituents within canonical English clauses and provide grammatical evidence for the function.
d. Students will be able to identify different types of non-canonical English clauses and know how to derive them from canonical clauses.
e. Students will be able to apply their grammatical knowledge of English to the proofreading and editing of texts in order to make them better conform to the mechanics and usage of Standard English.

Course Requirements:  

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<thead>
<tr>
<th>Requirement</th>
<th>Percentage</th>
<th>Grading Scale (to nearest whole number):</th>
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</thead>
<tbody>
<tr>
<td>Homework</td>
<td>12%</td>
<td>90-100 A</td>
</tr>
<tr>
<td>Essays</td>
<td>15%</td>
<td>80-89 B</td>
</tr>
<tr>
<td>Quizzes</td>
<td>25%</td>
<td>70-79 C</td>
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<tr>
<td>Exams</td>
<td>48%</td>
<td>60-69 D</td>
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<tr>
<td>Extra Credit</td>
<td>Variable</td>
<td>&lt; 60 F</td>
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Homework: There will be frequent homework assignments, usually multiple ones per class folder. Unless otherwise noted, homework assignments will be due in two parts, and both must be completed in order to receive all credit for the homework assignments. The two steps are as follows:

1. Type up your homework in a computer file or write it out, take a picture/scan it and convert it into a computer file, which you then upload to Blackboard. The app CamScanner (or the like) is very good for this purpose.
2. Once you have uploaded a copy to Blackboard, an answer key will appear. Use the answer key to correct your homework. Again, you can write out the corrections on the original and then scan the corrections to upload or you can type in the corrections into a Word document, but make sure the Track Changes feature is turned on, so that the corrections are visible. However, it is done, CORRECTIONS MUST BE VISIBLE IN THE DOCUMENT. DO NOT SIMPLY UPLOAD THE ANSWER KEY.

Note the following:
- When submitting work to Blackboard, you may only submit ONE file once per assignment, and only certain file formats will be accepted. **You must upload your work either as a Word document or pdf.**
- Occasionally Blackboard may be offline for maintenance or because of technical difficulties. Do NOT wait until the last minute to submit homework. Allow yourself time to overcome technical glitches.
- Do NOT merely upload a copy of the answer key to turn in. Make sure the corrections are **VISIBLE and OBVIOUS**, either because they are written in by hand or because they use the Track Changes features of Word. If you get everything right, give yourself a checkmark, smiley face, etc.
- Both parts of the homework will receive a score. Both your original answers and the corrections must be uploaded.
- In addition to receiving a grade on the homework itself, note that homework
assignments must be completed in order to open the next activities on Blackboard, including new lessons, homework, quizzes, and tests. You CANNOT progress in the course without doing the homework.

- **Take the homework process seriously.** It is there to help you learn. If you rush through the corrections without understanding them, you will get a point toward your grade but then you will not understand the material for quizzes and tests, which count a lot more than does your homework. If you go through the steps I have outlined before moving on to new material, you will be in good shape for the quizzes and tests.
- If there are points on the homework you do not understand, please contact me for further explanation.

**Essays:** There will be a few short essays due throughout the semester and some writing on the exams. They will be graded both on content and form to take into account that this is a course on English grammar and that one of our goals for the course is to be able show competence in our writing in the areas of English grammar, usage, and mechanics (like spelling and punctuation). **Although the essays do not count as a significant portion of the final grade, an F in this area, especially if due to errors in mechanics/grammar, could result in an F in the course.** Take time on your essays to make sure they are not only correct in content but in form as well. Feel free to work with the writing center, get others to review work, or ask me for feedback on drafts.

**Quizzes:** There will be frequent quizzes to reinforce course material. They will cover previous lectures, assigned reading, and material that you should have practiced in homework assignments.

Quizzes may be timed or untimed (it will be announced with the quiz). In some cases, you may also be able to retake the quiz multiple times until the end of the semester. If that is the case, your highest grade will be recorded as your grade. **NOTE: Blackboard calls these quizzes “Tests,” but they will count as part of your quiz grade, not as part of your exam grade.** One low quiz grade will be dropped in calculating your final grade.

**Exams:** There will be three exams given throughout the course of the semester. These exams will be cumulative. They will cover both material covered in class materials and reading. Improvement on the exams will be taken as evidence that course material is being mastered and will factor favorably in final grade assignment.

**Extra Credit Opportunity:** The Cross Linguistic Undergraduate Board (CLUB) hosts a weekly Linguistic Seminar Series on Tuesdays from 12:15-1:30 starting on January 30 and running until May 1. There will also (hopefully) be a special session on Tuesday, March 22. The talks take place in both Edinburg and Brownsville with ITV connecting the two. In Edinburg, it is currently scheduled for ELABS 341 and in Brownsville, it is scheduled for BLHSB 1.104 (except on February 13, when it will be in BMAIN 2.502). I will send you reminders/updates. Attending and signing in (be sure to list ENGL 3362-90L or ENGL 3362 ONLINE) will give you extra credit. The more you attend, the more extra credit you can receive. Each time you attend will be counted as an extra credit homework assignment with a score of 100. If you attend more than 5 times, you will additionally receive an extra credit
quiz grade with a score of 100. More than 10 times and you will receive two such extra credit quiz grades. If you cannot make it to either the Edinburg or the Brownsville campus during those times, the events will also likely be available via Facebook. Ask me for details as the first event draws near. You will have to find a way to prove your attendance this way, perhaps by signing in some way or doing a screen capture or selfie or the like. Additionally, you may also look for other, extra events related to language or linguistics to receive credit. Email me details of the event and proof of attendance (like a selfie). Again, it must be in some way related to language, linguistics, or grammar.

NOTE: There is a lot of work for this course. This also means, however, that you have multiple chances to master the material. I have tried to weight things such that if you demonstrate mastery by the end of the course, it will be reflected in the final grade.

STUDENTS WITH DISABILITIES:
Students with a documented disability (physical, psychological, learning, or other disability which affects academic performance) who would like to receive academic accommodations should contact Student Accessibility Services (SAS) as soon as possible to schedule an appointment to initiate services. Accommodations can be arranged through SAS at any time, but are not retroactive. Students who suffer a broken bone, severe injury or undergo surgery during the semester are eligible for temporary services. Brownsville Campus: Student Accessibility Services is located in Cortez Hall Room 129 and can be contacted by phone at (956) 882-7374 (Voice) or via email at ability@utrgv.edu. Edinburg Campus: Student Accessibility Services is located in 108 University Center and can be contacted by phone at (956) 665-7005 (Voice), (956) 665-3840 (Fax), or via email at ability@utrgv.edu.

MANDATORY COURSE EVALUATION PERIOD:
Students are required to complete an ONLINE evaluation of this course, accessed through your UTRGV account (http://my.utrgv.edu); you will be contacted through email with further instructions. Students who complete their evaluations will have priority access to their grades. Online evaluations will be available April 11 – May 2.

ATTENDANCE:
Students are expected to attend all scheduled classes and may be dropped from the course for excessive absences. UTRGV’s attendance policy excuses students from attending class if they are participating in officially sponsored university activities, such as athletics; for observance of religious holy days; or for military service. Students should contact the instructor in advance of the excused absence and arrange to make up missed work or examinations.

SCHOLASTIC INTEGRITY:
As members of a community dedicated to Honesty, Integrity and Respect, students are reminded that those who engage in scholastic dishonesty are subject to disciplinary penalties, including the possibility of failure in the course and expulsion from the University. Scholastic dishonesty includes but is not limited to: cheating, plagiarism (including self-plagiarism), and collusion; submission for credit of any work or materials that are attributable in whole or in part to another person; taking an examination for another person;
any act designed to give unfair advantage to a student; or the attempt to commit such acts. Since scholastic dishonesty harms the individual, all students and the integrity of the University, policies on scholastic dishonesty will be strictly enforced (Board of Regents Rules and Regulations and UTRGV Academic Integrity Guidelines). All scholastic dishonesty incidents will be reported to the Dean of Students.

SEXUAL HARASSMENT, DISCRIMINATION, and VIOLENCE:
In accordance with UT System regulations, your instructor is a “Responsible Employee” for reporting purposes under Title IX regulations and so must report any instance, occurring during a student’s time in college, of sexual assault, stalking, dating violence, domestic violence, or sexual harassment about which she/he becomes aware during this course through writing, discussion, or personal disclosure. More information can be found at www.utrgv.edu/equity, including confidential resources available on campus. The faculty and staff of UTRGV actively strive to provide a learning, working, and living environment that promotes personal integrity, civility, and mutual respect that is free from sexual misconduct and discrimination.

COURSE DROPS:
According to UTRGV policy, students may drop any class without penalty earning a grade of DR until the official drop date. Following that date, students must be assigned a letter grade and can no longer drop the class. Students considering dropping the class should be aware of the “3-peat rule” and the “6-drop” rule so they can recognize how dropped classes may affect their academic success. The 6-drop rule refers to Texas law that dictates that undergraduate students may not drop more than six courses during their undergraduate career. Courses dropped at other Texas public higher education institutions will count toward the six-course drop limit. The 3-peat rule refers to additional fees charged to students who take the same class for the third time.

STUDENT SERVICES:
Students who demonstrate financial need have a variety of options when it comes to paying for college costs, such as scholarships, grants, loans and work-study. Students should visit the Students Services Center (U Central) for additional information. U Central is located in BMAIN 1.100 (Brownsville) or ESSBL 1.145 (Edinburg) or can be reached by email (ucentral@utrgv.edu) or telephone: (888) 882-4026. In addition to financial aid, U Central can assist students with registration and admissions.

Students seeking academic help in their studies can use university resources in addition to an instructor’s office hours. University Resources include the Learning Center, Writing Center, Advising Center and Career Center. The centers provide services such as tutoring, writing help, critical thinking, study skills, degree planning, and student employment. Locations are:

- Learning center: BSTUN 2.10 (Brownsville) or ELCTR 100 (Edinburg)
- Writing center: BLIBR 3.206 (Brownsville) or ESTAC 3.119 (Edinburg)
- Advising center: BMAIN 1.400 (Brownsville) or ESWKH 101 (Edinburg)
- Career center: BCRTZ 129 (Brownsville) or ESSBL 2.101 (Edinburg)

IMPORTANT UNIVERSITY DATES AND DEADLINES FOR SPRING 2018
January 16 First day of classes
January 19  Last day to add a course or register for spring 2018
March 12 – 17  SPRING BREAK – NO classes
March 30 – 31  EASTER HOLIDAY – NO classes
April 12  Last day to drop a course; will count toward the 6-drop rule
May 2  Last day of classes
May 3  Study Day – NO class
May 4 – 10  Spring 2018 Final Exams
May 11 - 12  Commencement Ceremonies

Calendar of Course Work

<table>
<thead>
<tr>
<th>Work</th>
<th>Due Date (by 11:59 pm on the day listed)</th>
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<tbody>
<tr>
<td>Folder 0</td>
<td>Tue Jan 16, 2018</td>
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<tr>
<td>Folder 1</td>
<td>Thu Jan 18, 2018</td>
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<tr>
<td>Folder 2</td>
<td>Sat Jan 20, 2018</td>
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<tr>
<td>Folder 3</td>
<td>Tue Jan 23, 2018</td>
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<td>Folder 4</td>
<td>Sat Jan 27, 2018</td>
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<td>Folder 5</td>
<td>Tue Jan 30, 2018</td>
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<td>Folder 6</td>
<td>Sat Feb 3, 2018</td>
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<td>Folder 7</td>
<td>Tue Feb 6, 2018</td>
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<td>Folder 8</td>
<td>Sat Feb 10, 2018</td>
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<td>Folder 9</td>
<td>Tue Feb 13, 2018</td>
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<td>Folder 10</td>
<td>Sat Feb 17, 2018</td>
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<tr>
<td>Folder 11</td>
<td>Tue Feb 20, 2018</td>
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<tr>
<td>Folder 12</td>
<td>Sat Feb 24, 2018</td>
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<tr>
<td><strong>Folder 13 Exam 1</strong></td>
<td><strong>Tue Feb 27, 2018</strong></td>
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<tr>
<td>Folder 14</td>
<td>Sat Mar 3, 2018</td>
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<td>Folder 15</td>
<td>Tue Mar 6, 2018</td>
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<td>Folder 16</td>
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<td>Spring Break</td>
<td>Mon Mar 12, 2018-Fri Mar 16, 2018</td>
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<td>Folder 17</td>
<td>Tue Mar 20, 2018</td>
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<td>Sat Mar 31, 2018</td>
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<td>Folder 21</td>
<td>Tue Apr 3, 2018</td>
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<td>Folder 22</td>
<td>Sat Apr 7, 2018</td>
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<td>Tue Apr 24, 2018</td>
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<td>Folder 28</td>
<td>Sat Apr 28, 2018</td>
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<tr>
<td>Folder 29</td>
<td>Tue May 1, 2018</td>
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<tr>
<td><strong>Folder 30 FINAL EXAM</strong></td>
<td><strong>Thu May 10, 2018</strong></td>
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