1. Required Class Materials

   *Please be advised that possession of the textbook is required because the textbook is the primary reading assignment and will be the quiz and exam sources of this class.*

2. Course Description
This course provides students an overview introduction of law enforcement with an emphasis on management and supervision. Important concepts including but not limited to organizational behaviors, leadership, management, supervision, and communication will be covered in this class. Moreover, some important and controversial issues and topics in terms of policing management and supervision will be discussed and examined in the class.

3. Course Objectives
By the end of the class, students are supposed to
   A. Recognize the fundamental management and supervision concepts.
   B. Develop knowledge of basic leadership theories.
   C. Enhance reading comprehension and writing skills.
   D. Enhance critical thinking skills by participating in online discussion.
   E. Develop analysis skills of policing practical management issues related to recruitment, promotion, and retention of man power.

4. Course Requirements and Grading
   Students are expected to complete the following assignments. Detailed requirements and due dates are stated in the Course Schedule and Assignments section of this course syllabus. There is a total of 200 points for this class.
   a) Weekly quizzes (5 x 20=100 points)

   The weekly quizzes are based upon the weekly reading assignments. There are total of twelve quizzes of the class but only ten will be counted to calculate the class grades. Two quizzes with the lowest grades will be excluded from the final calculation.
b) Final exam (3 x 20 = 60 points)
There will be six questions in the final exams. All the final questions will be posted online. Students are required to select three questions to answer. Answers to each question should not be less than 200 words and submitted through Blackboard.

c) Online discussion (4 x 10 = 40 points)
Five discussion topics will be provided on Blackboard. Students are required to participate in the discussion actively and thoughtfully by either providing your own answers to the questions or by responding to the answers of other students.

Students will be graded on criteria such as whether comments are related to the discussion topic, insightful, and comprehensive and concise, etc. A response such as “I agree” and “I think the statement was right” will not be allowed.

Students are expected to act and speak professionally and respectfully when participating the discussions.

A reminder email will be sent to students when the online discussion topics are available on Blackboard.

d) Extra credit (5 points)
In the first week of the class, students are expected to post a PowerPoint biography to introduce themselves to the rest of the class. Students who accomplish this task will get maximally 5 extra credits. The Bio introduction should include but not limit to your work experience, education background, future goals, and something that you think best represent you.

6. Grading Scale

<table>
<thead>
<tr>
<th></th>
<th>90-100%</th>
<th>80-89%</th>
<th>70-79%</th>
<th>60-69%</th>
<th>59% or less</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
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<td>180-200</td>
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<td>B</td>
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<td>160-179</td>
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<td>140-159</td>
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<td>120-139</td>
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<td>F</td>
<td>59% or less</td>
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<td>119 or less</td>
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7. Makeup Assignments and Exams
If students fail to take any exams without a university-recognized reason, such as illness, religious observance, and compelling situations that are out of the students’ control, the exam will not be given again. If the student knows beforehand that they will miss an examination, they should come and talk to the instructor as soon as possible. Makeup exam will be the same format and number of questions as the exam that students missed.
8. University Calendar of Activities

June 3  Classes Begin
June 4  Last day to add a class or register for summer 1 class
         Day to withdraw (drop all classes) for a 50% refund
June 6  Census date (last day to drop without it appearing on the transcript)
June 27 Last day to drop (DP grade) a class or withdraw (grade with W)
July 4  Independent Day. No class
July 8  Study Day. No class
July 9  Final Exams. Official last day of the summer I term
July 10 Grades due

9. Class Content Warning

This course will touch on some topics and issues, which may be offensive or disturbing to some individuals. This may include but is not limited to violence, sexual violence, offensive/foul language, controversial laws, practices, or treatments, and cases of fictional or real criminal investigations. Anyone who does not act professionally and respectfully will be asked to leave class for the day at the instructor’s discretion and may be subject to University conduct policies.

10. Emails to the Instructor

Email is the preferred mode of communication between students and the instructor. Emails must be sent from your UTRGV email accounts, AND include the following information to guarantee a response:
   a) At least the course title, ‘Law Enforcement & Supervision – CRIJ 4312’ as the subject
   b) Clear, full sentences explaining your reason for the email and what you need from the instructor.
   c) Your full name.

11. Students with Disabilities

If you have a documented disability (physical, psychological, learning, or other disability which affects your academic performance) and would like to receive academic accommodations, please inform your instructor and contact Student Accessibility Services to schedule an appointment to initiate services. It is recommended that you schedule an appointment with Student Accessibility Services before classes start. However, accommodations can be provided at any time.

**Brownsville Campus:** Student Accessibility Services is located in Cortez Hall Room 129 and can be contacted by phone at (956) 882-7374 (Voice) or via email at accessibility@utrgv.edu.

**Edinburg Campus:** Student Accessibility Services is located in 108 University Center and can be contacted by phone at (956) 665-7005 (Voice), (956) 665-3840 (Fax), or via email at accessibility@utrgv.edu
12. Mandatory Course Evaluation Period
Students are required to complete an ONLINE evaluation of this course, accessed through your UTRGV account (http://my.utrgv.edu); you will be contacted through email with further instructions. Students who complete their evaluations will have priority access to their grades.

13. Attendance
Students are expected to attend all scheduled classes and may be dropped from the course for excessive absences. UTRGV’s attendance policy excuses students from attending class if they are participating in officially sponsored university activities, such as athletics; for the observance of religious holy days; or for military service. Students should contact the instructor in advance of the excused absence and arrange to make up missed work or examinations.

14. Scholastic Integrity
As members of a community dedicated to Honesty, Integrity and Respect, students are reminded that those who engage in scholastic dishonesty are subject to disciplinary penalties, including the possibility of failure in the course and expulsion from the University. Scholastic dishonesty includes but is not limited to: cheating, plagiarism, and collusion; submission for credit of any work or materials that are attributable in whole or in part to another person; taking an examination for another person; any act designed to give unfair advantage to a student; or the attempt to commit such acts. Since scholastic dishonesty harms the individual, all students and the integrity of the University, policies on scholastic dishonesty will be strictly enforced (Board of Regents Rules and Regulations and UTRGV Academic Integrity Guidelines). All scholastic dishonesty incidents will be reported to the Dean of Students.

15. Sexual Harassment, Discrimination, and Violence
In accordance with UT System regulations, your instructor is a “responsible employee” for reporting purposes under Title IX regulations and so must report any instance, occurring during a student’s time in college, of sexual assault, stalking, dating violence, domestic violence, or sexual harassment about which she/he becomes aware during this course through writing, discussion, or personal disclosure. More information can be found at www.utrgv.edu/equity, including confidential resources available on campus. The faculty and staff of UTRGV actively strive to provide a learning, working, and living environment that promotes personal integrity, civility, and mutual respect in an environment free from sexual misconduct and discrimination.

16. Course Drops
According to UTRGV policy, students may drop any class without penalty earning a grade of DR until the official drop date. Following that date, students must be assigned a letter grade and can no longer drop the class. Students considering dropping the class should be aware of the “3-peat rule” and the “6-drop” rule so they can recognize how dropped classes may affect their academic success. The 6-drop rule refers to Texas law that dictates that undergraduate students may not drop more than six courses during their undergraduate career. Courses dropped at other
Texas public higher education institutions will count toward the six-course drop limit. The 3-peat rule refers to additional fees charged to students who take the same class for the third time.

17. Tentative Schedules of Class Meetings and Assignments

<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Subjects &amp; Reading Assignments</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>June 3-7</td>
<td>Chapter 1 &amp; 2</td>
<td>Bio and weekly quiz due on June at 11:59 PM</td>
</tr>
<tr>
<td>Week 2</td>
<td>June 10-14</td>
<td>Chapter 3 &amp; 4</td>
<td>Weekly quiz due on June 16 at 11:59 PM</td>
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<tr>
<td>Week 3</td>
<td>June 17-21</td>
<td>Chapter 6 &amp; 8</td>
<td>Weekly quiz due on June 23 at 11:59 PM</td>
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<td>Week 4</td>
<td>June 24-28</td>
<td>Chapter 9 &amp; 10</td>
<td>Weekly quiz due on June 30 at 11:59 PM</td>
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<td>Week 5</td>
<td>July 1-5</td>
<td>Chapter 11 &amp; 12</td>
<td>Weekly quiz due on July 7 at 11:59 PM</td>
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<td></td>
<td>July 8</td>
<td>Study</td>
<td>No assignment</td>
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<td></td>
<td>July 9</td>
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<td>Final exam due</td>
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<tr>
<td>Week 7</td>
<td>July</td>
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<td>Grade due</td>
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